

STUDENT SENATE BILL 2025-1091

**TITLE: Adding More Detail To the List of Things You Can't Buy Using a Pcard
(AMDTLYCBUP) – 800 CODES REVISIONS**

**AUTHOR(S): Student Body Treasurer Saketh Damera, Student Body Treasurer-elect
Johanna Mency, Budget and Appropriations Chair Maya Idiculla, Senator Rasika Sriram,
Senator Abigail Melamed, Deputy Majority Party Leader Marco Salvador**

SPONSORS:

CHAPTER 808 ADMINISTRATIVE REGULATIONS - EXTERNAL CONTROL (71-120, 73-139, 80-223, 82-145, 87-152, 88-106, 88-125, 90-141, 92-123, 93-123, 95-110, 96-114, 97-103, 97-131, 97-139, 98-128, 2002-140, 2004-119, 2004-107, 2005-101, 2005-106, 2005-122, 2005-142, 2006-106, 2006-107, 2006-122, 2007-113, 2008-150, Ballot Initiative 2009, 2009-113, 2009-128, 2010-119, 2011-118, 2012-108, 2014-115, 2015-115, 2016-120, 2017-109, 2018-111, 2018-114, 2018-115, 2019-102, 2020-52, 2023-113, 2023-115, 2023-143, 2023-148, 2023-149, 2024-168, 2024-169, 2024-170, 2024-187, 2024-188, 2024-189, 2024-193, 2024-195, 2024-203, 2025-103, 2025-106, 2025-107, 2025-116, 2025-117)

[808.8] No Activity and Service Fee funds allocated to Student Government funded organizations are to be expended on any of the following purchases:

1. Plated food for events, except when specified in a contract of Student Government or any of its agencies.
2. Tips/Gratuities.
3. Prizes, prize money, and scholarships.
4. Expenditures in support of or against a political party at any level.
5. Expenditures intended to enhance a philanthropic organization whose main purpose is not serving the students at the University of Florida.
 - i. Such items include, but are not limited to, promotional materials and copies.
6. Expenditures intended to directly influence federal, state, and local legislation, executive actions, or judicial decisions.
7. Expenditures to subsidize, in whole or in part, any private corporation.
8. Rental of, or expenditures towards, functions hosted in private residences.
9. Postage.
10. Production of materials intended for mass mailing (see code 800.27 for definition).
 - i. Email is highly encouraged.
11. Any activity considered to be a form of solicitation, including but not limited, letters of solicitation, alumni newsletters, résumé mailings to potential employers

- i. i. A&S fees may not be used to raise additional money.
12. Any materials given to, or donated to be used exclusively by, non-UF students.
13. Payment to a member of a student organization for services rendered to the same student organization.
 - i. i. If compensation is pursued, only Outside Revenue may be used.
14. Graduation Parties, Socials, Ceremonies, or Items:
 - i. i. Social gatherings whose primary purpose is to celebrate graduating students.
 - ii. ii. Graduation items, including but not limited to, stoles, cords, etc.
 - iii. iii. May be funded by outside revenue.
15. Personal-use consumable items – materials inherently used by only one person and not reusable. Includes, but is not limited to, custom nametags with a student’s name engraved. unless it is used for the purpose of sexual or reproductive health of a student; including tampons, pads, male and(or) female condoms, emergency contraceptives, and pregnancy tests.
16. Awards for speakers or performers.
17. Bar rental (defined by the State of Florida as a venue earning more than 50% of its profit from alcoholic drink sales).
 - i. i. Student Engagement shall determine proper contractual arrangements for venues that serve alcohol.
18. Purchase or reimbursement for gift cards.
19. PCard purchases made by non-Student Government UF departments.
 - i. i. Exception: Subsidized travel grants may be permitted at the Finance Manager's discretion.
20. Teaching Supplies (see 800.43 for definition).
21. Food expenditures incurred during travel activities.
22. Relief Travel.
23. Retreat Travel.
24. Purchase or reimbursement for any products outside of the University of Florida Beverage Contract, **including Coca-Cola products.**
25. Dues paid to national organizations.
26. Items that the University of Florida does not authorize for P-Card purchases, including but not limited to:
 - i. Any item prohibited by law, regulation, or policy
 - ii. Attorney/Legal Services
 - iii. Capital equipment/asset items costing \$5,000.00 or more
 - iv. Cash advances – ATM, money order, wire transfer
 - v. Cash credits and refunds
 - vi. Drones
 - vii. Contributions or gifts

- viii. Guns and ammunition
 - ix. Household moves
 - x. Insurance
 - xi. Leases
 - xii. Liquor/Beer/Wine
 - xiii. Parking citations
 - xiv. Personal convenience (items that are for personal use or benefit only one person)
 - xv. Radioactive materials
 - xvi. Renovations, remodeling, new construction, alterations, interior design and other construction-related services including but not limited to window treatments (curtains and blinds) or tinting, carpeting, painting, window or door replacements and security systems
 - xvii. Splitting a purchase into multiple transactions to circumvent your single transaction limit
 - xviii. Tuition and/or student fees
27. Tickets to entertainment events, including but not limited to concerts, sporting events, comedy shows
28. Activities held at personal residences, as indicated in the venue/project location section.