STUDENT SENATE BILL 2024-1371

TITLE: Revision to Committee Meeting Notices - 300 Codes Revision

AUTHOR(S): Majority Party Leader Julia Seifer

SPONSORS: Information and Communications Chairwoman Laurel Wentworth

CHAPTER 315 STUDENT SENATE COMMITTEE RESPONSIBILITY

(88-135, 94-114, 98-100, 98-119, 2002-135, 2004-127, 2007-143, 2015-109, 2024-106, 2024-118)

- 315.1 The standing committees of the Student Senate, as defined in 311.3, S.B.S., shall follow all guidelines as set in the Senate Rules and Procedures. Senate Rules and Procedures shall not overrule any guidelines enumerated herein or elsewhere within Student Body Statutes. The guidelines set forth in this Chapter of this shall also apply to ad-hoc committees of the Student Senate as created by the Senate President.
- 315.2 The Senate Committee Chairpersons, or their designee, are required to record all business of the committee each meeting. The recording shall be in written form and published within three days following the meeting, and shall be referred to as "the minutes".
- 315.3 Minutes from each meeting shall include the name and title of presiding officer, committee members present, committee members absent, and all motions and votes taken. Any group, incident, hearing, nominee, candidate, or bill before the committee shall be included in the minutes, along with the committee's action to that business.
- 315.4 All committee minutes shall be compiled into one set, entitled "Senate Committee Business", sent to the Senate Secretaries who shall publish them on the University of Florida Student Government Website up to three days following the committee meeting.
- 315.5 The Senate Committee Chairpersons, or their designee, are required to may alert the Information and Communication Committee at least 36 hours prior to the scheduled meeting time of the time, date, and location of a meeting of their committee. The Information and Communication Committee shall may notify on the official social media account of the Student Senate, at least 24 hours in advance, the time, date, and location of the meeting.
- 315.6 Failure to comply with guidelines set forth in this Chapter shall result in review of the committee Chair by the Rules and Ethics Committee. The Rules and Ethics Committee may recommend, to Student Senate, appropriate action to be taken against the chairperson, including

removal from the committee Chair position, with a two-thirds (2/3) vote of Student Senators present and voting. Violations of 315.5 shall need to occur at least two times for Committee Chairs and three times for the Information and Communications Committee Chair before review of the committee Chair by the Rule and Ethics Committee.