

4/16/24 I&C Committee Meeting  
Meeting called to order at 6:15 pm

- A. Attendance
  - a. Gabe Vargas
  - b. Halle Burton
  - c. Abby Whittaker
  - d. Coe Leavengood
  - e. Meagan McGuire (6:48)
  - f. Tyler Sklar (student)
- B. March Newsletter
  - a. Sent out
  - b. Link to March newsletter will be on Instagram story, story will be in highlights
- C. Name Tags
  - a. Unfortunate timing with end of semester coming up; name tags would not come in on time
  - b. New form will be sent out to accommodate for graduating seniors, those who want pronouns on their name tag
  - c. Will order name tags once summer A senators are in
  - d. Laurel and Jackie working with UFIT to make name tags purchasable through a website
  - e. Senator Burton: we can mail out name tags in big mailing envelopes
- D. Merch
  - a. Waiting for first week of summer A as well
  - b. Will send out google form for those who aren't in town
- E. April Newsletter
  - a. Will be worked on next Tuesday
  - b. Sent out May 1
  - c. Committee Reports will be given by each committee
  - d. Caucus reports/highlights will be done in a similar manner
- F. Senator shoutouts
  - a. Instead of why senate Wednesday
  - b. 2 people posted every Wednesday
  - c. Will send out a google form for senators to fill out
- G. Senator Spotlights
  - a. Will be voted on by I&C
- H. I&C Chair email
  - a. Gmail account with unknown owner
  - b. Laurel working on recovering it with Jackie now
- I. Senate Retreat
  - a. June 14th tentative date
  - b. Reitz North Lawn picnic/potluck dinner
- J. Senate Orientation
  - a. Orientation will be held on May 28

- i. First summer senate meeting will be May 14
    - ii. We cannot approve absences; has to be R&E
  - b. Make-up orientation will be June 11th
- K. Summer B schedule
  - a. Will be discussed during summer A
- L. Upcoming Senate Bill (SSB2024-1260)
  - a. I&C committee in charge of social media posting
  - b. No objections
- M. Livestreaming
  - a. Senator Zárrate: live streaming on youtube rather than facebook could be better
  - b. Chairwoman Wentworth: no problems
  - c. Senator Burton: as long as it can work with our devices/technology and be posted online after
  - d. Senator Vargas: it can be posted online
- N. Brand Guide
  - a. Vice Chair Burton: has a senate brand guide and wants to get it out
  - b. No objections
- O. Newsletter language options
  - a. Senator Leavengood: let's do a Spanish language option for April newsletter
  - b. Wentworth: we can do for march as well
  - c. Zárrate: Can do March

Meeting adjourned at 7:08 pm