

**STUDENT SENATE BILL 2024-1100**

**TITLE: S.H.A.P.E. (Sexual Harassment and Prevention Education) Requirement Act – 300  
Codes Revision**

**AUTHOR: Senator Evan E. Rafanan**

**SPONSORS: Majority Party Leader Julia Seifer, Member-at-Large Laurel Wentworth, Senator Aditi Sarkar, Senator Kishan Nayak, Senator Marian Enriquez, Senator Abby Whitaker, Senator Roman Quattrochi, Senator Nathaniel Thomas, Senator Damian Rodriguez, Senator Zach Arzt, Senator Coe Leavengood, Senator Owen Lekebusch, Senator Emma Antonik, Senator Laura Jane Bryan, Senator Gabriela Prieto, Senator Samantha Kinggard, Senator Keegan Dunham**

CHAPTER 324 STUDENT SENATOR ACCOUNTABILITY ACT (79-221, 81-155, 82-105, 82-139, 82-164, 82-165, 83-102, 83-200, 84-139, 87-163, 88-117, 88-134, 89-117, 89-118, 89-130, 90-126, 91-118, 92-101, 92-143, 94-114, 95-102, 95-102, 96-116, 98-104, 98-120, 99-122, 2000-146, 2000-154, 2002-143, 2002-158, 2003-122, 2004-122, 2005-118, 2005-140, 2006-112, 2006-131, 2006-132, 2007-105, 2007-105, 2007-144, 2008-124, 2008-140, 2010-122, 2012-100, 2014-100, 2014-11, 2015-109, 2019-114, 2020-100, 2020-1042)

324.1 The timeline for completing constituency requirements shall be as follows:

1. There will be four (4) constituency periods coinciding with the four (4) academic semesters: Fall, Spring, Summer A, and Summer B.
2. Constituency periods shall be defined as follows:
  - a. The Fall constituency period shall begin on the first day of classes for the Fall academic semester and end on the date of the last Student Senate meeting of the Fall academic semester.
  - b. The Spring constituency period shall begin on the first day of classes for the Spring academic semester and end on the date of the last Student Senate meeting of the Spring academic semester.
  - c. The Summer A constituency period shall begin on the first day of classes for the Summer A academic semester and end on the date of the final Student Senate meeting of the Summer A academic semester.
  - d. The Summer B constituency period shall begin on the first day of classes for the Summer B academic semester and end on the date of the final Student Senate meeting of the Summer B academic semester.
  - e. The constituency periods shall be enforced and announced each term by the Rules and Ethics Committee.

f. Newly elected Student Senators must complete all constituency requirements for the constituency period in which they were elected.

324.2 In order to fulfill constituency requirements, all Student Senators must complete the following with proper documentation, as defined in 324.23:

1. For Professional School Senators:

a. In the Fall and Spring, Professional School Senators can attend one (1) meeting of an academic organization related to their respective college or one (1) Student Government event, or complete (1) hour of tabling per constituency period. Any combination of these requirements will be acceptable, so long as a total of three (3) requirements are completed.

b. In Summer A and Summer B, Professional School Senators must complete any two of the requirements listed in 324.2(1)(a).

2. For Graduate Senators:

a. In the Fall and Spring, Graduate Senators can attend two (2) Graduate student organization meetings or special events, or complete one (1) hour of tabling per constituency period. Any combination of these requirements will be acceptable, so long as a total of three (3) requirements are completed.

b. In Summer A and Summer B, Graduate Senators must complete any two of the requirements listed in 324.2(2)(a).

3. For College Senators:

a. In the Fall and Spring, College Senators must attend one (1) meeting of an academic organization related to their respective college or one (1) Student Government event, and one (1) Student Government-funded event, and complete two (2) hours of tabling per constituency period.

b. In Summer A and Summer B, College Senators must complete two different requirements listed in 324.2(3)(a).

4. For On-campus Senators:

a. In the Fall and Spring, On-campus Senators must attend one (1) IRHA meeting or special event, one (1) respective Area Government meeting or special event, and one (1) Student Government event or Student Government-funded event, and complete two (2) hours of tabling per constituency period.

b. In Summer A and Summer B, On-campus Senators must complete two different requirements listed in 324.2(4)(a).

5. For Family Housing Senator(s):

a. In the Fall and Spring, Family Housing Senator(s) must attend two (2) Mayors Council meetings or special events and one (1) Student Government event or Student Government-funded event, and complete two (2) hours of tabling per constituency period.

b. In Summer A and Summer B, Family Housing Senator(s) must complete two different requirements listed in 325.2(5)(a).

6. For District Senators:

a. In the Fall and Spring, District Senators must attend one (1) City or County Commission meeting, one (1) Student Government-funded organization event (excluding IRHA), and one (1) Student Government event, and complete two (2) hours of tabling per constituency period.

b. In Summer A and Summer B, District Senators must complete two different requirements listed in 326.2(6)(a).

7. For Freshman and Sophomore Senators:

a. In the Fall and Spring, Freshman and Sophomore Senators must attend one (1) meeting of an academic organization related to their respective college, one (1) Student Government event, and one (1) Student Government-funded event, and complete two (2) hours of tabling per constituency period.

b. In Summer A and Summer B, Freshman and Sophomore Senators must complete two different requirements listed in 327.2(7)(a)

324.21 Legislative Intent: In 324.2(1)(a) and 324.2(2)(a), it is provided that Graduate Senators and senators representing professional schools may complete any combination of the listed requirements. Graduate Senators and senators representing professional schools are the only senators who may fulfill constituency requirements by completing two of the same requirements. The distinction is made, because there may be insufficient opportunities available for Graduate Senators and senators representing professional schools to fulfill each requirement.

324.22 For the purpose of constituency requirements:

1. Student Government-funded organizations are those that receive funding through the Budget & Appropriations Committee.

2. ACCENT and SGP meetings or special events do not count toward the fulfillment of constituency requirements.

3. Senators can only attend one meeting or special event of a particular organization per constituency period.

4. An SG event is one hosted by, or in partnership with, either the Executive, Legislative, or Judicial branches of Student Government.

5. All events must be open to the public and may not be an exclusionary meeting of an organization, such as, for example, one solely for executive board members.

6. The Senate Secretary can, upon request, provide a list of all Student Government-funded organizations.

324.23 Appropriate documentation for the fulfillment of constituency requirements shall be as follows:

1. Student Senators must fill out the constituency requirement form provided by the Rules and Ethics Committee.

2. The constituency requirement form shall be submitted no later than one week following the meeting or special event or any other such requirement.

a. The Rules and Ethics Committee may review the completed constituency requirements weekly at its regular meetings.

324.24 The Rules and Ethics Committee reserves the right to verify completion of constituency requirements with the organization's President or with representatives from the City and County Commission, as well as the representatives from the organizational meetings.

324.25 Student Senators can coordinate, participate, and develop official Town Hall events to cover one tabling constituency requirement if verified under the following guidelines:

1. Town Hall events must accomplish one of the following purposes:

a. Provide an additional forum for constituents to reach out to their Senators regarding issues, policies, and needs that they have identified.

b. Allow for the Student Senator to share their legislative goals and focuses within their tenure as a sitting Student Senator, and provide an open forum for questions and discussion from constituencies.

2. Student Senators must notify the Rules and Ethics Committee Chair and Senate Secretary no later than 21 days in advance of the date of the event, including the following information:

a. The location of the Town Hall. (i.e. Zoom Communications Inc., Turlington Hall Classroom, etc.)

b. Proper documentation accounting for the official reservation Town Hall location.

c. The date and time of the Town Hall.

d. The rationale behind developing this Town Hall.

- e. The focus areas of the Town Hall event.
3. The Rules and Ethics Committee must reserve the right to approve or deny a request to be considered eligible for constituency.
4. The Rules and Ethics Committee must notify the Senator who submitted the Town Hall event request no later than 24 hours in advance of their deliberation on the matter.
5. These events may cover only tabling constituency for a maximum of two hours per constituency period.

324.3 Replacement Student Senators shall complete constituency requirements as follows:

1. Student Senators appointed prior to the first meeting following the Fall or Spring elections must complete all constituency requirements for that period.
2. At least one (1) constituency requirement will be removed from the total constituency requirements of Student Senators appointed after the first two meetings of the term. The deduction will be calculated by removing one requirement for every two weeks after the first meeting of the term and will be rounded down (i.e., if a Student Senator is appointed after three weeks, it will count as two weeks or if appointed after seven weeks it will count as six weeks.)
3. Replacement Student Senators appointed in the Summer shall complete constituency requirements as follows:
  - a. All Student Senators appointed during or prior to the fourth week of the Summer A or Summer B term must complete all Summer constituency requirements.
  - b. All Student Senators appointed after the fourth week of the Summer A or Summer B period must complete one (1) point of constituency, excluding Student Senators appointed on the final Student Senate meeting of the period.

324.4 Constituency requirements will be enforced by the Rules and Ethics Committee as follows:

1. The Rules and Ethics Committee shall hold a meeting following each constituency period to determine each Student Senator's compliance with constituency requirements (see 324.2.)
2. If the Rules and Ethics Committee should determine that a Student Senator is not fully compliant with constituency requirements from the previous term, that Student Senator shall be placed on probation according to the following procedures:
3. The Rules and Ethics Committee shall hold a meeting following each constituency period to determine each Student Senator's compliance with constituency requirements (see 324.2.)

4. If the Rules and Ethics Committee should determine that a Student Senator is not fully compliant with the constituency requirements.

a. A majority vote of the Rules and Ethics Committee should determine that a Student Senator is not fully compliant with her or his constituency requirements.

b. Immediately following a determination of noncompliance, the Rules and Ethics Chair and the Senate Secretary shall serve the Student Senator, through standard post, placement in that Student Senator's mailbox, or an e-mail a notification of probationary status and the requirements thereof.

c. A copy of this notification shall be on file in the office of the Senate Secretary.

5. All terms of probation must be sufficiently completed within the first fifteen (15) school days of the first Student Senate meeting of the subsequent constituency period within which the Student Senator is acting in the role.

6. The terms of probation shall be as follows:

a. Complete the remaining requirements for the constituency group (see 324.2) which shall be in addition to, and not counted towards, the statutorily prescribed constituency requirements.

b. Complete one additional event concurrent with the Student Senator's constituency group.

7. If the Rules and Ethics Committee shall determine that a Student Senator is not in compliance with the terms of probation after the constituency probation period ends, that Student Senator shall be considered to have failed probation. Failure of probation shall constitute resignation by noncompliance.

8. Upon resignation by non-compliance of a Student Senator, the Rules and Ethics Chairperson shall send a letter by email or standard post to notify the Student Senator of ~~his or her~~ their resignation. The Rules and Ethics Chairperson shall notify the Senate President Pro-Tempore before the next regularly scheduled Student Senate meeting.

9. The Rules and Ethics Committee shall hear appeals from this chapter.

10. If a Student Senator wishes to submit an appeal of ~~his or her~~ their resignation by noncompliance, the Student Senator must do so within seven (7) calendar days of postmark to the Rules and Ethics Chairperson via email or standard post. Provided the Seat has not been filled, this deadline may be waived at the discretion of the Rules and Ethics Committee only in extenuating circumstances.

11. If a Student Senator appeals after having resigned by non-compliance, that Student Senator may be reinstated upon recommendation by two-thirds (2/3) of the Rules and Ethics Committee and majority vote of the Student Senate, provided such Student Senator has not been replaced in accordance with Chapter 340.

12. The Rules and Ethics Committee shall be responsible for posting an update of the fulfillment of constituency requirements monthly and must communicate the status of constituency requirements to the Student Senate at least once a month, during the weekly Rules and Ethics Chair report.

13. If unforeseen circumstances arise, the Rules and Ethics Committee may grant exceptions to these requirements as approved by a majority vote of the members present and voting of the Student Senate.

324.5 Student Senators will be required to complete the following training session or certifications, which will count toward their S.H.A.P.E. Requirement.

1. Green Dot Training

324.51 Student Senators will be required to complete at least one (1) of the training sessions or certifications (see 324.5) and submit proof of completion to the Rules and Ethics Committee

1. The Student Senator has ten (10) academic weeks of being a Student Senator to complete their S.H.A.P.E. Requirement.

a. "Academic Week" means Monday through Friday of each week in which there are at least two (2) scheduled school days per the University of Florida Academic Calendar

324.52 If a Student Senator has already completed one (1) of these training courses, they may submit a request to the Rules and Ethics Committee to mark their S.H.A.P.E. Requirement as complete.

324.53 Appropriate documentation for the fulfillment of training sessions and certifications shall be as follows:

1. Student Senators must fill out the certification form provided by the Rules and Ethics Committee.

a. The Rules and Ethics Committee may review the completed certification form weekly at its regular meetings.

324.54 The S.H.A.P.E. Requirement will be enforced by the Rules and Ethics Committee as follows:

1. The Rules and Ethics Committee shall at their regular meetings determine each Student Senator's compliance with the S.H.A.P.E. Requirement (see 324.5).

2. The Rules and Ethics Committee is responsible for establishing a minimum of one (1) date in which Green Dot Training will take place to facilitate a Student Senator's ability to complete this requirement.

a. The Rules and Ethics Committee will give a two (2) week notice for the date, time, and place of the training.

b. Attending this event may allow Student Senators to receive an attendance credit of one half-absence against past and future absences (see § 323.5(2)).

3. If the Rules and Ethics Committee determines that a Student Senator is not fully compliant with the S.H.A.P.E. Requirement

a. A majority vote of the Rules and Ethics Committee should determine that a Student Senator is not fully compliant with the S.H.A.P.E. Requirement.

b. Immediately following a determination of noncompliance, the Rules and Ethics Chair and the Senate Secretary shall serve the Student Senator, through standard post, placement in that Student Senator's mailbox, or an e-mail notification of probationary status and the requirements thereof.

c. A copy of this notification shall be on file in the office of the Senate Secretary.

4. All terms of probation must be sufficiently completed within four (4) academic weeks following the date in which the Student Senator received notification of probationary status.

5. The terms of probation shall be as follows:

a. Complete one (1) of the training sessions or certifications (See 324.5)

6. If the Rules and Ethics Committee shall determine that a Student Senator is not in compliance with the terms of probation after the constituency probation period ends, that Student Senator shall be considered to have failed probation. Failure of probation shall constitute resignation by noncompliance.

7. Upon resignation by noncompliance of a Student Senator, the Rules and Ethics Chairperson shall send a letter by email or standard post to notify the Student Senator of their resignation. The Rules and Ethics Chairperson shall notify the Senate President Pro-Tempore before the next regularly scheduled Student Senate meeting.

8. The Rules and Ethics Committee shall hear appeals from this chapter.

9. If a Student Senator wishes to submit an appeal of their resignation by noncompliance, the Student Senator must do so within seven (7) calendar days of postmark to the Rules and Ethics Chairperson via email or standard post. Provided the Seat has not been filled, this deadline may be waived at the discretion of the Rules and Ethics Committee only in extenuating circumstances.

10. If a Student Senator appeals after having resigned by noncompliance, that Student Senator may be reinstated upon recommendation by two-thirds (2/3) of the Rules and Ethics Committee and majority vote of the Student Senate, provided such Student Senator has not been replaced in accordance with Chapter 340.

11. The Rules and Ethics Committee may be responsible for posting an update of the fulfillment of the S.H.A.P.E. Requirement monthly and must communicate the status of



constituency requirements to the Student Senate at least once a month, during the weekly Rules and Ethics Chair report.

12. If unforeseen circumstances arise, the Rules and Ethics Committee may grant exceptions to these requirements as approved by a majority vote of the members present and voting of the Student Senate.

324.55 Failure to complete this requirement shall constitute grounds for resignation by noncompliance.

Proviso: This Student Senate Bill shall take effect following the validation of the Spring 2024 Student Government Elections. All Fall Senators and All Spring Senators will have the ten academic weeks to fulfil this requirement.