

STUDENT SENATE BILL 2023-1097**TITLE:** Office Hour Transparency Act – 200 CODES REVISIONS**AUTHOR(S):** Senator Raj Mia**SPONSOR(S):** Judiciary Vice-Chair Joaquin R.C. Marcelino

CHAPTER 210 EXECUTIVE BRANCH OFFICIALS ESTABLISHMENT ACT (2000-120, 2000-130, 2001-135, 2002-118, 2003-115, 2004-132, 2005-108, 2005-121, 2006-116, 2007-106, 2007-116, 2009-111, 2009-114, 2010-118, 2011-109, 2011-110, 2011-114, 2012-106, 2013-101, 2015-105, 2016-105, 2017-105, 2019-109, 2020-1013, 2020-1020, 2021-115, 2022-101, 2022-103)

- 210.1 The Executive Branch Officials are responsible to the Student Body President, Student Body Vice President, and Student Body Treasurer in whose name each Executive Branch Official acts.
- 210.2 The Executive Secretaries shall serve as secretaries to the Student Body President on public policy decisions as well as the responsibilities established in Section 213.2, S.B.S.
- 210.3 The Executive Agency Heads shall serve as the directors of said agencies and assist the Student Body President as well as the responsibilities established in Section 213.3, S.B.S.
- 210.4 The Executive Cabinet shall be made up of Cabinet Chairs and Cabinet Directors that shall assist the Student Body Vice President in addition to the responsibilities established in Section 213.4, S.B.S.
- 211.1 The Student Body President shall have the power to remove any Executive Secretary or Executive Agency Head or seek removal pursuant to Chapters 306 and 307, S.B.S.
- 211.2 The Student Body Vice President shall have the power to remove any member of the Executive Cabinet or seek removal pursuant to Chapters 306 and 307, S.B.S.
- 211.3 The Student Body President additionally shall have the power to remove any member of the Executive Cabinet upon consultation with the Student Body Vice President, or seek removal pursuant to Chapters 306 and 307, S.B.S.

212.1 An Executive Branch Official shall assume office upon majority confirmation by the members of the Student Senate present and voting, unless otherwise provided by student body law.

212.2 The Student Senate shall be notified of the Executive Branch Official appointments no later than forty-eight (48) hours prior to the senate meeting at which the nominee is to be presented for confirmation.

213.1 The Executive Branch Officials shall be defined as the following:

1. Executive Secretaries
2. Executive Agencies
3. Vice Presidential Executive Cabinet

213.2 The Executive Secretaries shall consist of the following officials:

1. Secretary of Athletics and Recreation
2. Secretary of Campus Safety
3. Secretary of Graduate, Professional and Family
4. Secretary of Finance and Fees
5. Secretary of Health Affairs
6. Secretary of Legal Affairs
7. Secretary of Special Projects
8. Secretary of Student Services
9. Secretary of Academic Affairs
10. Secretary of Technology
11. Secretary of Satellite
12. Secretary of Diversity
13. Secretary of Press
14. Solicitor General

213.21 The Student Body President may set any formal or informal structures or reporting techniques that they deem appropriate for the efficient and productive operation of the Executive Secretaries.

213.3 The Executive Agencies shall consist of the following officials:

1. Student Government Productions Chairperson
2. Student Government Productions Comptroller
3. ACCENT Chairperson
4. External Affairs Chairperson
5. Chomp the Vote Chairperson
6. Nightlife Navigators Chairperson
7. Gators Going Green Chairperson
8. Action SG Chairperson
9. Gator Innovators Chairperson
10. Young Leaders Conference Chairperson
11. Student Honor Code Administration Chairperson

12. S.T.A.A.R Chairperson
13. Big Event Chairperson
14. Florida Student Government Institute Chairperson
15. Class Councils Chairperson
16. Bridges Multicultural Outreach Program Chairperson

213.31 Each Agency Head, with the exception of those mentioned in Section 213.311, S.B.S., will be required to keep at least one (1) office hour per week when class is in session to ensure that the student body can contact and share concerns and opinions with the Agency Heads. One of these hours must be served in the Student Government Office at a scheduled time that is constant during the semester. The times of those office hours served in the Student Government Office shall be placed on the "Executive" page of the Student Government website. These office hours shall be placed on the website within two (2) weeks after the confirmation vote for the individual in the Senate. They shall notify Student Government Advising & Operations within two (2) weeks of the beginning of each semester if their office hours will need to change on the Student Government website.

213.311 The ACCENT and Student Government Productions Chairpersons will be required to keep at least three (3) office hours per week when class is in session to ensure that the student body can contact and share concerns and opinions with them. These hours must be served in their respective offices in the Student Government Office at a scheduled time that is constant during the semester. The times of those office hours served in their offices shall be placed on the "Executive" page of the Student Government website. These office hours shall be placed on the website within two (2) weeks after the confirmation vote for the individual in the Senate. They shall notify Student Government Advising & Operations within two (2) weeks of the beginning of each semester if their listed office hours will need to change on the Student Government website.

213.32 Each Executive Agency Head may appoint eligible students to serve as staff to assist the agency in ensuring that the goals and objectives of the Agency Head and Student Body President are fulfilled and as otherwise provided for by student body law.

213.4 The Executive Cabinet shall be arranged in the following offices:

A. Diversity Division Chairperson

1. Disability Affairs Director
2. Interfaith Affairs Director
3. International Affairs Director
4. Women's Affairs Director
5. LGBTQ+ Affairs Director
6. Multicultural Affairs Director

B. Student Life Division Chairperson

1. Orange and Blue Director
2. Greek Affairs Director
3. Housing Affairs Director
4. Veteran Affairs Director
5. Health Affairs Director
6. Finance and Affordability

C. Leadership and Service Division Chairperson

1. Career Development Director
2. Community Involvement Director
3. External Communication Director
4. Internal Relations Director
5. External Relations Director
6. Leadership Development and Involvement Director

D. Transition Division Chairperson

1. PaCE Director
2. Innovation Academy Director
3. First Generation Director
4. First-Year Experience Director
5. Transfer Affairs Director
6. Graduate Student Affairs Director
7. Out of State Gators Director

213.41 There shall be at least one Executive Cabinet Chairperson for every
eight (8)

Executive Cabinet Directors and no more than one for every four (4) Executive Cabinet Directors.

213.42 The Executive Cabinet will meet at the discretion of the Student Body Vice

President during the school year, so long as the Executive Cabinet meets at least once every two (2) weeks.

213.43 Each Executive Cabinet Chairperson is responsible for assisting the Student Body Vice President in overseeing the Executive Cabinet Directors in the respective area to which the Chairperson is appointed.

213.44 Each Executive Cabinet Director has the responsibility to formulate projects and programs relating to their division that will benefit the Student Body. Each program and project will comply with Student Body Law and be executed as determined by the Student Body Vice President.

213.45 Each Executive Cabinet Chairperson and Executive Cabinet Director may appoint eligible students, with the approval of the Student Body Vice President to serve as cabinet staff to assist the officer in ensuring that the goals and objectives of the Executive Cabinet are fulfilled. In addition, assignments to staff may be made by the Student Body Vice President.

214.0 OFFICE OF THE STUDENT BODY TREASURER

214.1 In accordance with Article IV, Section 8 of the Constitution of the
Student Body of the University of Florida, the Student Senate does hereby
create
the position of Assistant Treasurer, as provided by law for the wellbeing of the
Student Body.

214.2 The Student Body Treasurer shall have the power to appoint as many
Assistant Treasurers as is deemed necessary to ensure the efficient
operation of Student Government Finance. Appointments are subject to a
required two-thirds (2/3) approval by Student Senators present and voting
in the Student Senate.

214.3 The Assistant Treasurer(s) shall assist the Student Body Treasurer in
any capacity that the Treasurer deems appropriate.

214.4 An Assistant Treasurer may, upon written consent of the Treasurer, act
on the Treasurer's behalf in the capacity of Student Body Treasurer.

214.5 No Assistant Treasurer may serve as Student Body Treasurer in the
absence of the Student Body Treasurer for a period of longer than two (2)
weeks without a two-thirds (2/3) approval of those present and voting at a regular
meeting of the Student Senate.

214.6 The Student Body Treasurer may also appoint other aides to assist in
educating the student body and student organizations about the Student
Government funding process.

214.7 The Student Body Treasurer may set any formal or informal
structures or reporting techniques that they deem appropriate for the
efficient and productive operation of their office.

214.8 The Student Body Treasurer shall have the power to remove any
member of their staff at any time and for any such cause including but
not limited to misfeasance, malfeasance, or nonfeasance.

215.0 CHIEFS OF STAFF FOR EXECUTIVE OFFICERS

215.1 The constitutional officers of the Executive Branch; the Student Body President, the Student Body Vice President, and the Student Body Treasurer, may each appoint one (1) individual with the formal title of Chief of Staff to serve in their respective areas of Student Government.

215.2 Each Chief of Staff shall serve as an assistant to the officer they serve in accomplishing executive tasks. The duties of the Chiefs of Staff may include but not be limited to preparing documents, serving as a liaison between other students, officers and the Executive Officer; conducting research; and attending meetings in the Student Body Officer's absence. They shall relay all pertinent information to the Student Body Officer.

215.3 The Student Body Officer alone shall determine the specific responsibilities and expectations of the appointed Chief of Staff.

215.4 The Chief of Staff shall not assume any specific constitutionally-defined powers of the Student Body Officer which may include but not be limited to the ability to vote, sign documents, allocate Student Government funds, or dismiss officers.

215.5 Only the appointing Student Body Officer may declare or dismiss a Chief of Staff. The Chief of Staff shall not need approval of any other officer or body.

216.0 TEMPORARY CREATION OF AGENCIES OR PROGRAMS

216.1 The Student Body President may create a new agency or program under Title II, S.B.S.. Any position created under Section 216.1, S.B.S. may only exist for the Student Body President's term of office. If the position, or a position with a similar purpose, is to be extended past the Student Body President's term of office, it must be codified under Title II, S.B.S..

216.2 Any individual nominated for a position created under Section 216.1, S.B.S. shall take office upon a majority confirmation by the members present and voting of the Student Senate.

216.3 Any official in charge of an agency or program created under Section 216.1, S.B.S. shall make a report to the Student Senate at least once per semester regarding all progress and activities.

217.0 OFFICE OF THE STUDENT BODY PRESIDENT-ELECT

217.1 The purpose of this section is to promote the orderly transfer of the executive power in connection with the expiration of the term of office of a Student Body President and the inauguration of a new Student Body President. The student body's interest requires that such transitions in the office of Student Body President be accomplished so as to assure continuity in the faithful execution of the laws.

217.11 There is hereby created the Office of the Student Body President-elect as defined in Article IX, Section 1(h) of the Student Body Constitution.

217.2 The Student Body President-elect, may at any time after the certification of the Spring Election results, submit to the Student Senate, their nominees for Agency Heads, Executive Secretaries, Cabinet Chairpersons, and Cabinet Directors pursuant to Section 213, S.B.S., for terms to begin concurrently with the incoming Student Body President.

217.3 The Student Body President-elect shall have at their disposal, access to staff, email, and other resources necessary to facilitate transition and other such activities not prohibited by student body law.

218.0 OFFICE OF THE STUDENT BODY VICE PRESIDENT-ELECT

218.1 The purpose of this section is to promote the orderly transfer of the executive power in connection with the expiration of the term of office of a Student Body Vice President and the inauguration of a new Student Body Vice President. The student body's interest requires that such transitions in the office of Student Body Vice President be accomplished so as to assure continuity in the faithful execution of the laws.

218.11 There is hereby created the Office of the Student Body Vice President-elect as defined in Article IX, Section 1(h) of the Student Body Constitution.

218.2 The Student Body Vice President-elect shall have at their disposal, access to staff, email, and other resources necessary to facilitate transition and to conduct such activities not prohibited by student body law.

219.0 OFFICE OF THE STUDENT BODY TREASURER-ELECT

219.1 The purpose of this section is to promote the orderly transfer of the executive power in connection with the expiration of the term of office of a Student Body Treasurer and the inauguration of a new Student Body Treasurer. The student body's interest requires that such transitions in the office of Student Body Treasurer be accomplished so as to assure continuity in the faithful execution of the laws.

219.11 There is hereby created the Office of the Student Body Treasurer-elect as defined in Article IX, Section 1(h) of the Student Body Constitution.

219.2 The Student Body Treasurer-elect, may at any time after the certification of the Spring Election results, submit to the Student Senate, their nominees for Assistant Treasurers pursuant to Section 214, S.B.S., for terms to begin concurrently with the incoming Student Body Treasurer.

219.3 The Student Body Treasurer-elect shall have at their disposal, access to staff, email, and other resources necessary to facilitate transition and other such activities not prohibited by student body law.

Oscar Santiago Perez 7/31/23
Oscar Santiago Perez Date
Senate President

Olivia Green Date
Student Body President

9/28/23
Date Sent to VPSL Office
Will be enacted if not vetoed within 10 days