230.1 The Honor Code Administration Chairperson shall be appointed by the Student Body President, and shall assume office upon majority confirmation by the members of the Student Senate present and voting.

230.31 The Honor Code Administration Chairperson must meet the following conditions:

1. Obtained at least 60 undergraduate credit hours by the time of appointment.
2. Served for at least one year in the Honor Code Administration as a Vice Chair.

230.4 The Honor Code Administration Chairperson may appoint the following officers subject to confirmation approval by the Student Body President:

1. Ten (10) Vice Chairs to assist the Chairperson in all duties including, but not limited to the proctoring of exams and all activities related to the Student Conduct Committees. These Vice Chairs will be selected in conjunction with the Director of Student Conduct and Conflict Resolution, confirmed by a two-thirds vote of those present and voting of the Student Senate, and shall be recommended to the Vice President for Student Affairs for final approval.

2. Up to three (3) Clerks who will serve as the administrative assistants and schedulers of the Honor Code Administration.

230.41 All officers, unless otherwise noted, must have at least 30 credits, have at least one semester in residence at UF, and must be in good standing with the Office of Student Conduct and Conflict Resolution before assuming office.

230.5 The Honor Code Administration Chairperson shall work in partnership with the Director of Student Conduct and Conflict Resolution in all matters regarding the Student Conduct Committee. This includes the selection of student and faculty members of these committees as well as the chairpersons of those committees.

230.51 The Honor Code Administration shall establish an exam proctoring service for any willing professor/instructor in order to enforce and increase awareness of the Honor Code.

230.52 The Honor Code Administration shall, using funding as deemed appropriate by the Student Senate each semester, establish an Honor Code awareness campaign to educate students about the contents and importance of the UF Honor Code.

230.53 The Honor Code Administration shall serve as a liaison between the Admissions Office, Student Conduct and Conflict Resolution, and UF applicants with Honor Code violations on
record.

230.54 The Honor Code Administration shall assist in the training of the Student Conduct Committee.

230.55 The Honor Code Administration shall consult with and educate faculty and students who may be involved in any respect in an honor code violation or any matters before a Student Conduct Committee.

230.56 The Honor Code Administration shall be available to discuss the Honor Code and violations thereof with students during office hours.

230.57 The Honor Code Administration shall recommend changes to the Student Honor Code as deemed necessary by the Chairperson.